

RFP Clarification Memorandum

To: Vendors Responding to RFP Number 3598 for the Mississippi Department of Finance and Administration (DFA)
From: David L. Litchlitter
Date: January 8, 2010
Subject: Clarification to Specifications
Contact Name: Melinda Simmons
Contact Phone Number: 601-359-9535
Contact E-mail Address: Melinda.Simmons@its.ms.gov

RFP Number 3598 is hereby amended as follows:

- Section VII Technical Specifications, Item 8.3.3 is being modified to remove “or through a third party solution integrated with the core product” from the definition of “Customization” as shown below:**

8.3.3 SUPPORT - The “Support” selection identifies whether support for the requirement can be met through proposed standard software. Four Vendor selection options are available for “Support” reflecting:

Valid Values	Definition
Standard	Vendor selects “Standard” if the requirement can be satisfied through the normal and expected (“out of the box”) configuration of the proposed software by a trained, functionally-oriented individual.
Customization	Vendor selects “Customization” if the requirement cannot be satisfied by the proposed software through normal and expected configuration, but can be achieved with some reasonable level of customization effort on the part of the integration services provider or through a third party solution integrated with the core product . For example, the effort may include the introduction of custom code to the Vendor’s core product, or it may entail the creation or modification of a report or query using the Vendor’s proposed query and reporting tool. Modifications to the Vendor’s

Valid Values	Definition
	core product may or may not be compatible with future releases of the Vendor's product.
None	Vendor selects "None" if the requirement cannot be satisfied in a technically or economically feasible manner.
Unknown	Vendor may select "Unknown" during the course of their response effort as a reminder to do some additional research to determine the correct answer. Items answered with "Unknown" should be resolved prior to the due date of the RFP response. If any column is left as "Unknown", the requirement will be evaluated as "None".

2. **Section VII Technical Specifications, Item 8.4.3 incorrectly stated that four support options were available for technical requirements and is being corrected to reflect that only three options are available. The specification is being modified to read:**

8.4.3 **SUPPORT** - The "Support" selection identifies whether support for the requirement can be met through proposed standard software. Three Vendor selection options are available for "Support" reflecting:

Valid Values	Definition
Will Comply	Vendor's proposed solution will comply with this specification.
Exception	Vendor's proposed solution will not comply with this specification.
Unknown	Vendor may select "Unknown" during the course of their response effort as a reminder to do some additional research to determine the correct answer. Items answered with "Unknown" should be resolved prior to the due date of the RFP response. If any column is left as "Unknown", the requirement will be evaluated as "Exception".

RFP responses are due March 15, 2010, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Melinda Simmons at 601-359-9535 or via email at Melinda.Simmons@its.ms.gov.

cc: ITS Project File Number 37635